

APPROVED AS CORRECTED, MARCH 5, 2024
TRAILER ESTATES PARK & RECREATION DISTRICT
BOARD OF TRUSTEES WORKSHOP

FEBRUARY 20, 2024 ~~DATE~~

MARK'S HALL
1903 69TH AVENUE WEST
BRADENTON, FL 34207

The Workshop Meeting was called to order by Duane Trotter at 9:30 a.m.

ROLL CALL: Lori Dalton, Dottie Deerwester, Kathy Gregory, Todd Lombardi, Russell McAlister, Louis Nickels, Rod Smith and Duane Trotter present. Cindy O'Brien was absent. Park Manager, Lee Morris, was present in the hall.

PUBLIC COMMENT

None.

Closed Public Comment

Responses to Public Comment

REPORTS FROM STANDING COMMITTEES

Barbara Sewel, 6608 Dakota, Treasure Barn (TB) Committee – She detailed the status of their account with an ending balance of \$40,211.92. She also thanked the board and those involved with the replacement of the batteries in the TB golf cart.

CLUBS & ORGANIZATIONS

None.

DISCUSSION ITEMS PRESENTED BY BOARD & STAFF

- 1) **2024-25 Budget – Discuss Capital Outlay Items** – Louis started a discussion on prioritizing Capital Outlay items for upcoming Budgets. Lee went over a power point presentation. A discussion followed.
- 2) **Office Assistant – Hourly Rate Adjustment** – Lee proposed raising the current Office Assistant's salary from \$22/hr. to \$24.50/hr. and detailed

why this is appropriate. A discussion followed. Duane will bring this forward at today's Board Meeting.

- 3) **Marina – Dock Re-Surface/Rebuild** – Duane detailed the need to re-surface the docks with composite decking and re-enforcing stringers and the need to get this project completed quickly. Lee disclosed that the owner of the company with the lowest bid is related by marriage to one of our maintenance staff. Lee stated the District's Council indicated this relationship is a non-issue as the staff member is not involved in the decision making process. A discussion followed. Todd detailed the need to increase the projected cost by \$4,000 to cover additional decking and related supplies required to complete the job. Duane will bring this forward at today's Board Meeting.

TRUSTEE REPORTS

- 1) Dottie – She detailed the last Coffee Break. She stated tonight was potluck at 5:00. She then detailed her next Coffee Break and included ideas of having trustees speak. Duane cautioned her regarding his concerns about possible Sunshine Law violations.
- 2) Rod – He stated he wrote up 6 or 7 violation and 1 was a third violation. He stated most of the problems are that the home needs to be power washed or painted. He detailed the need for Emotional Support Animal paperwork in the office and issues with “at large” animals. He stated there is information in March's Tribune, we follow Manatee County Ordinance 22.16 and that residents could face fines for failure to follow these rules.
- 3) Russell – He thanked residents for using the Complaint Form. He stated he is working on multiple 3rd offense problems and reminded residents that the violation summary is on the website agenda.
- 4) Kathy – She detailed her past events. She detailed upcoming events through the end of season. She stated she needs volunteers and listed specific dates. She stated the next season is planned with better entertainers and more community wide events. She stated clubs and groups can choose to book events to fill in the gaps.
- 5) Todd – He stated the ADA pool access is in process and recent dock damage repairs should be done the end of next week. He indicated there are several 20 foot slips available. He stated maintenance is

- working in the Activity Center replacing ceiling tiles and installing LED lighting. He stated the stage curtains are in.
- 6) Louis – He stated the audit field work is done and he thanked TJ for her helping them with required documents. He stated the letter for the last opportunity for pre-payment for the seawall loan will go in the mail Thursday.
 - 7) Lori – She detailed changing PP28-Agreement of Responsibility Renter Resident to change “Age Verification Form (PP29)” to “Additional Documents Are” (required....) since either a PP26 or PP29 could be used. She stated she is current with reservations and asked residents to check the calendar now to verify accuracy and then check it again the week prior to the event to ensure no changes had to be made. She stated she is accepting recurring reservations for May 2024 – April 2025 and reminded groups to either submit their by-laws and list of officers or submit a PP39. She also explained why it is important for residents to include the year on their request forms.
 - 8) Duane – He indicated NO, TE is not up for sale.

PARK MANAGER COMMENTS

He stated the Red Cross Smoke Detector installations would be occurring again in April and he will get the specifics out in March. He detailed the need for the FOB access via a dual ID Card/FOB project being accelerated to April or May of this year. He stated there are third violations needing an Enforcement Committee review and expects it will be scheduled in early April or late March.

UNFINISHED BUSINESS

None.

ADJOURNMENT

Meeting adjourned at 10:40 a.m.

Respectfully submitted,

Lori Dalton, Secretary