

Trailer Estates Park and Recreation District

Board of Trustees Workshop

April 2, 2024

9:30AM

Mark's Hall

Trailer Estates

1903 69th Avenue West

Bradenton, FL 34207

Call to Order

Roll Call

Public Comment (Limit 3 Minutes on Workshop Agenda Items Only)

Reports from Standing Committees

Clubs & Organizations

Discussion Items Presented by Board & Staff (PP38)

1. North Bathroom Sewer Repairs
2. Directory Choices Discussion
3. Update Guest Pass Procedure & FOB Deposits
4. Proposed Budget & Assessment Recap

Trustee Reports

Violation Report - See Attached

Park Manager Comments

Unfinished Business

Adjournment

Trailer Estates broadcasts its Meeting live on Channel 732 inside the Community.

Zoom Meeting Access:

Time: Apr 2, 2024 09:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82340822638?pwd=RExORFQwMWFMQ2grZ09Yd056S0lCUT09>

Meeting ID: 823 4082 2638

Passcode: 3LZAv7

One tap mobile

+13052241968,,82340822638#,,,,*946988# US

+13126266799,,82340822638#,,,,*946988# US (Chicago)

Mobile Passcode: 946988

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact TJ Miller at 756-7177, at least 48 hours in advance of the meeting, to ensure that adequate accommodations are provided for access to the meeting.

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 38**

DUE IN OFFICE 6:00 A.M. TUESDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda North Bathroom Sewer Milling (Repairs)

For Upcoming Meeting—Date April 2, 2024

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): _____

For the past year, we have been having trouble with the north restroom sewer backing up. It has backed up at least 4 times since season began. The pipes appear to be cast iron and are old. Rather than replacing or relining the pipes, there is a process called milling. An auger bit the size of the pipe goes through and removes scale, rust, and roots to smooth out pipe flow. Milling is the first step to relining

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**
Approx. \$5500.00. Work is to begin April 3, 2024.

Attachments: **(Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.)** _____

Quotes from Acree and Professional Plumbing.

Trustee Park Manager Morris

Date Submitted March 25, 2024

Chairman/Designee _____

Office Manager/Designee: Date Posted _____ Initials _____



BILL TO
 Bill Cottom
 1903 69th Avenue West
 Bradenton, FL 34207 USA

ESTIMATE 151217107	ESTIMATE DATE Mar 09, 2024
------------------------------	--------------------------------------

JOB ADDRESS
 Bill Cottom
 1903 69th Avenue West
 Bradenton, FL 34207 USA

Job: 151211717

TASK	DESCRIPTION	QTY	PRICE	TOTAL
PP-3	Maxi mill whole home. This takes 1-2 days of time. Hydro Jet is not included. . All investments will be credited toward permanent solution.	85.00	\$82.00	\$6,970.00
P-L7K	HIGH VELOCITY JETTNG BRANCH LINES IN SEWER SYSTEM. WARRANTY WILL BE DETERMINED AFTER CAMERA INSEPCTION.	1.00	\$1,496.00	\$1,496.00
P-L7K	HIGH VELOCITY JETTNG BRANCH LINES IN SEWER SYSTEM. WARRANTY WILL BE DETERMINED AFTER CAMERA INSEPCTION.	1.00	\$1,192.00	\$1,192.00
P-L7K	HIGH VELOCITY JETTNG BRANCH LINES IN SEWER SYSTEM. WARRANTY WILL BE DETERMINED AFTER CAMERA INSEPCTION.	1.00	\$1,192.00	\$1,192.00

POTENTIAL SAVINGS	\$829.00
SUB-TOTAL	\$10,850.00
TOTAL	\$10,850.00

Thank you for choosing Acree Plumbing and Air

CUSTOMER AUTHORIZATION

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by Acree Plumbing Air & Electric as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

Sign here

Date

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 38**

DUE IN OFFICE 6:00 A.M. TUESDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Directory Choices Discussion

For Upcoming Meeting—Date April 2, 2024

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): _____

Directory Options for Discussion: _____

Option 1 - After Opt in, Publish Directory on Trailer Estates Website

Option 2 -Post 2022 Directory on Trailer Estates Website, ask people to opt in/out

Option 3 - No Directory

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**

Attachments: **(Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.)** _____

Trustee Chairman Trotter

Date Submitted March 25, 2024

Chairman/Designee _____

Office Manager/Designee: Date Posted _____ Initials _____

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM**

PP 38

DUE IN OFFICE 6:00 A.M. TUESDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Update Guest Pass Procedure & FOB Deposits

For Upcoming Meeting—Date April 2, 2024

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): _____

Update PP 30 Guest Card Application

Update PP 27A FOB Procedure & Rules

Discuss eliminating Deposits for Owner Fobs

Costs/Estimated Costs: (Required if agenda item includes spending district money.) _____

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) _____

PP 30, PP 27A

Trustee Park Manager Morris

Date Submitted March 25, 2024

Chairman/Designee _____

Office Manager/Designee: Date Posted _____ Initials _____

TRAILER ESTATES PARK AND RECREATION DISTRICT
AGREEMENT OF RESPONSIBILITY FOR GUEST(S) CARDS PP 30

OWNER NAME: _____

PROPERTY ADDRESS: _____

RENTER NAME: _____

GUEST(S) NAME(S) _____ AGE OR DATE OF BIRTH _____

DURATION OF VISIT, FROM _____ TO _____

I AM THE OWNER, RENTER OR AGENT OF THE ABOVE PROPERTY IN TRAILER ESTATES. I ACCEPT THE RESPONSIBILITY AND ACCOUNTABILITY BOTH FOR THE COMPLIANCE OF ALL RULES AND REGULATIONS GOVERNING THE USE OF TRAILER ESTATES COMMON FACILITIES AND THE FISCAL RESPONSIBILITY FOR ANY DAMAGE THAT THE ABOVE NAMED PERSON(S) AND THEIR GUESTS MAY CAUSE. ONLY REGISTERED GUESTS MAY USE MY FOB(S). THE FOB NUMBER(S) WILL BE LISTED ON THE GUEST CARD

I DO HEREBY CERTIFY THAT NONE OF THE ABOVE GUEST (S) HAVE EXCEEDED OR WILL EXCEED THE 30-DAY ANNUAL LIMIT PER YEAR PER GUEST AS RECORDED ON FEBRUARY 5, 1993 IN THE PUBLIC RECORDS OF MANATEE COUNTY.

OWNERS' SIGNATURE: _____ DATE: _____
(SIGNATURE MUST BE NOTARIZED IF NOT SIGNED IN TRAILER ESTATES OFFICE)

RENTER RESIDENT
SIGNATURE: _____ DATE: _____

VIOLATION OF RULES MAY RESULT IN LOSS OF GUEST PASS PRIVILEGE.

**TRAILER ESTATES PARK AND RECREATION DISTRICT
KEYLESS SECURITY SYSTEM (FOBS) PP 27A**

Purpose: To provide security for Trailer Estates common areas doors, provide access for residents, and monitor access and usage to facility.

Operation: Residents must purchase fob to activate common area, doors, gates and areas defined.

Eligibility:

1. Fobs will be issued to persons based on their residency and eligibility. Fobs may be issued to property owners not residing within the Trailer Estates Community. Property owners who lease their property will not provide fobs to tenants. Tenant must register for fob providing age requirements, lease agreement, etc.
2. Each person requesting a fob must be a registered property owner, guest or renter resident of Trailer Estates Park & Recreation District. Fobs will be issued only after person or guest has submitted age verification documents, picture ID, and approval of residency according to deed restrictions.
3. Each owner, renter and authorized household member must be individually registered as a resident.
4. Each resident must also complete an Owner Information Form providing, emergency contact information, their alternate address if Trailer Estates Park & Recreation District is not their primary residence, person responsible for lawn mowing, etc.

Resident's Fobs (See Separate Renter/Lessor below): To use facilities, registered residents must purchase fobs. Price will be \$50 per fob, non-transferable and refundable. Fobs will be activated as follows:

Fulltime Residents/Owner: Renewal of fobs will be activated for one year, on Primary FOB holder's Birthday. Resident must update their information annually to renew for the following year. There will be no charge for renewing.

Seasonal Resident/Owner: Issued and activated from the time resident registers to the expected departure date. Upon return and after registering, residents must update their information. There will be no charge for reactivating fob.

Households: At the request of the owner(s) and during the time of purchase, additional members of the household that are registered residents may be listed for use of the Primary Resident's fob. The owner(s) must sign an agreement to accept responsibility for the proper use of the fob and Park Facilities by household members.

Guests: Guests may enter and use facilities if accompanied by the owner. If guests desire to use pool or other facilities without the owner, the resident must obtain their guests' guest card that will be listed with the dates of the visit. Guest may only use resident's fob number listed on their Guest Card.

TRAILER ESTATES PARK AND RECREATION DISTRICT

BOARD AGENDA ITEM FORM

PP 38

DUE IN OFFICE 6:00 A.M. TUESDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Proposed O & M Budget and Capital Outlay Recap

For Upcoming Meeting—Date April 2, 2024

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): _____

Changes made as requested to split Seasonal and Continuing Rec _____

Costs/Estimated Costs: (Required if agenda item includes spending district money.)

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) _____

Trustee Treasurer Nickels and Park Manager Morris

Date Submitted March 25, 2024

Chairman/Designee _____

Office Manager/Designee: Date Posted _____ Initials _____

**Trailer Estates Park & Recreation District
1903 69th Ave West Bradenton, FL 34207**

2024-2025 Proposed Budget

**Operating & Maintenance Budget includes TV/Internet and Curbside Trash Pickup
October 1, 2024 - September 30, 2025**

INCOME			2024-2025 Proposed	2023-2024 Adopted
	Amount	LOTS		
ASSESSMENT	\$ 1,338.44	1479	\$ 1,979,545	\$ 1,885,281
Early Payment Discounts	3.75%		\$ (74,233)	\$ (70,698)
Uniform Collection Fee	3.00%		\$ (59,386)	\$ (56,558)
NET OPERATING ASSESMENT INCOME			\$ 1,845,926	\$ 1,758,025
INCOME FROM OFFICE FUNCTIONS			\$ 19,250	\$ 312,340
INCOME FROM MARINA SLIPS			\$ 107,209	\$ 98,295
INCOME FROM STORAGE LOT RENTALS			\$ 95,706	\$ 91,148
INCOME FROM FACILITY LEASES			\$ 59,000	\$ 55,902
INCOME FROM RECREATION/HEALTH WELFARE			\$ 23,000	\$ -
TRANSFER TEFCD FUND BALANCE			\$ 271,350	\$ -
TOTAL INCOME			\$ 2,421,441	\$ 2,315,710

EXPENDITURES	Per Month	% of Budget	2024-2025 Proposed	2023-2024 Adopted
CABLE TV / INTERNET	\$ 31.01	27.8%	\$ 673,302	\$ 639,113
PAYROLL EXPENSE	\$ 31.70	28.4%	\$ 688,122	\$ 642,717
INSURANCE	\$ 8.01	7.2%	\$ 174,000	\$ 194,000
TRASH REMOVAL	\$ 7.39	6.6%	\$ 160,500	\$ 149,500
UTILITIES	\$ 5.35	4.8%	\$ 116,042	\$ 108,450
MAINTENANCE	\$ 5.05	4.5%	\$ 109,720	\$ 84,400
OFFICE EXPENSE/ACCTG	\$ 4.58	4.1%	\$ 99,520	\$ 64,800
LEGAL EXPENSE	\$ 2.17	1.9%	\$ 47,174	\$ 45,360
RECREATION (Seasonal)	\$ 1.47	1.3%	\$ 32,000	\$ 29,350
RECREATION (Summer)	\$ 0.64	0.6%	\$ 13,998	\$ 12,850
TECHNOLOGY	\$ 0.71	0.6%	\$ 15,521	\$ 14,110
HEALTH & WELFARE	\$ 0.18	0.2%	\$ 3,880	\$ 3,560
CAPITAL EXPENSE	\$ 13.25	11.2%	\$ 270,000	\$ 327,500
CONTINGENCIES	\$ 0.02	0.7%	\$ 17,662	\$ -
TOTAL EXPENDITURES	\$ 111.54	100.0%	\$ 2,421,441	\$ 2,315,710

This budget includes a 5% increase in assessment/contracts/fees as discussed in previous 5 year plan. However, we assume a minimum of 7% increase in employee benefits, 7% increase in utilities, and an unstable insurance market. Income includes a one-time transfer of funds from the now closed Trailer Estates Fire Control District to fund Capital Outlay projects.

Capital Outlay District - Proposed

	2024-25	2025-26	2026 -27	2027-28	2028-29	2029-30
Marina	Proposed	Unfunded	Unfunded	Unfunded	Unfunded	Unfunded
Pool Area						
Tiki Hut - Shade Structure	\$45,000.00					
Pool Bathrooms - Refurbish		\$80,000.00				
Large Hall						
Refurbish Bathrooms (Poss. TBarn)	\$5,000.00					
(\$35,000 Donation from Treasure Barn)						
Technology		\$15,000.00				
Wi-Fi Throughout Common Areas						
Park						
East Side Boundary Fence	\$95,000.00					
Master Plan Project	\$75,000.00					
New Signage for Buildings and Bay Dr	\$50,000.00					
General						
(From Master Plan)						
Pickleball Courts			\$200,000.00	\$100,000.00		
Develop Ten Property			\$500,000.00	\$500,000.00	\$500,000.00	
Re-Purpose Old Maintenance Bldg			\$150,000.00	\$150,000.00		
Re-Develop Post Office -			\$175,000.00	\$175,000.00		
Refurbish Beach Area			\$125,000.00	\$125,000.00		
Mini-Golf			\$75,000.00	\$50,000.00		
Structural Analysis of Buildings			\$35,000.00			
TOTALS	\$270,000.00	\$95,000.00	\$1,260,000.00	\$1,100,000.00	\$500,000.00	\$0.00

Violation Summary

Trailer Estates Park & Recreation District

09/27/2023 - 03/13/2024

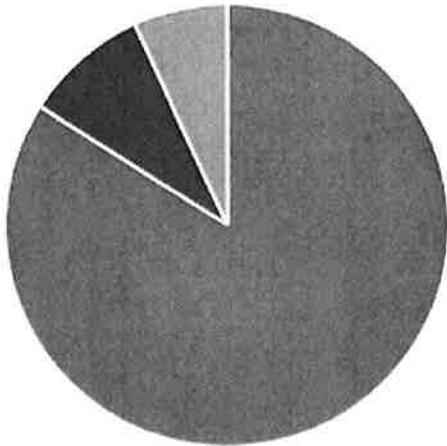
Prepared by
Trailer Estates Park & Recreation District

Executive Summary

Properties	
Number of Properties with Violations	27
Total Violations	44
1st Violation	33
2nd Violation	10
3rd Violation	1

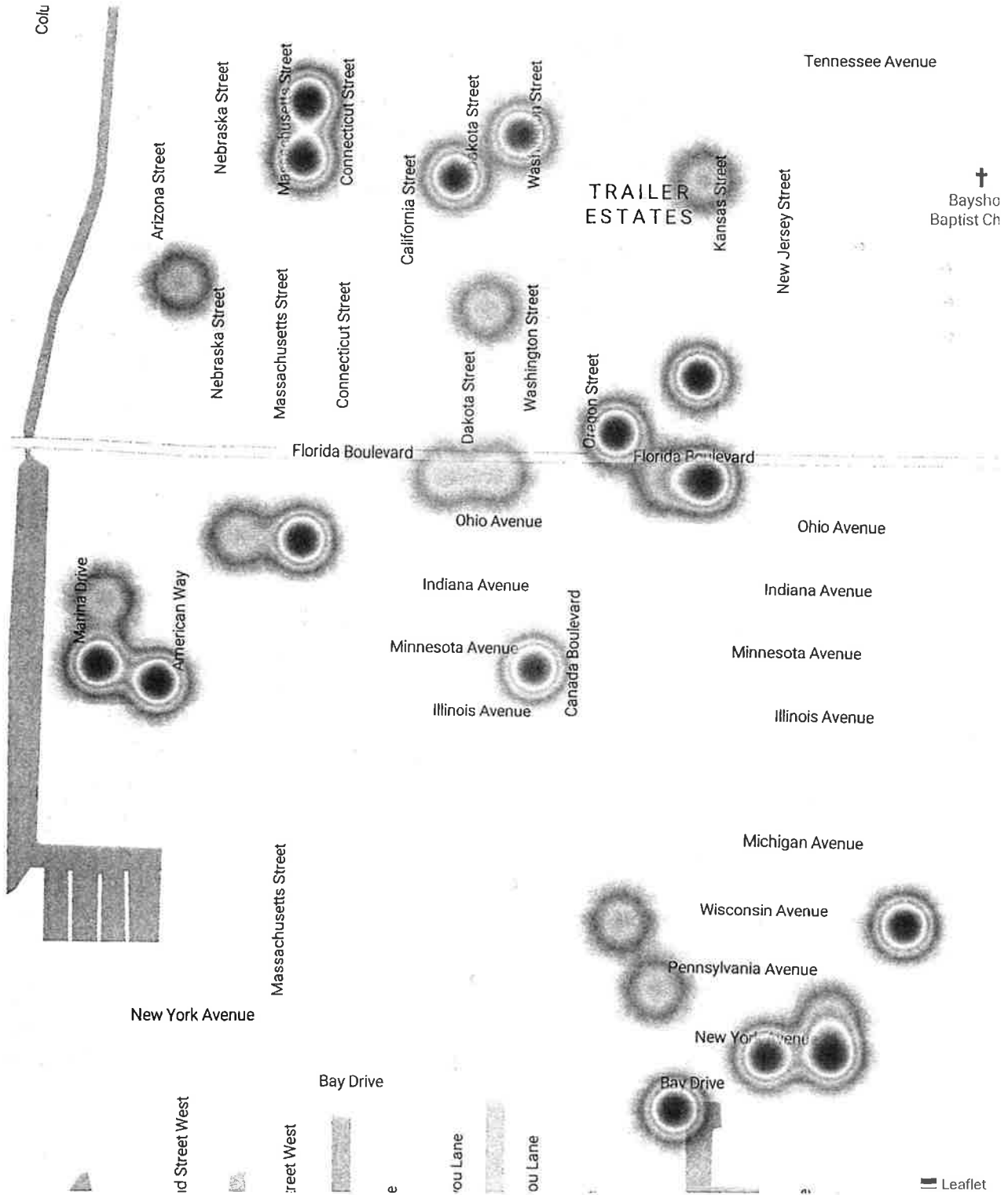
Violation Categories	
Property Maintenance - Deed Restrictions	37
Article - Motorhomes, Campers, Boats and Trailers	4
Deed Restriction Article 11 & 12	3

Top Violations By Category



■ Property Maintenance - Deed Restrictions (37) ■ Article - Motorhomes, Campers, Boats and T... (4)
■ Deed Restriction Article 11 & 12 (3)

Heatmap



Trailer Estates Deed Restriction Violation Report as of March 26, 2024

violation_date	cure_by_date	violation_type	consecutive_violation_count	comment	property_address
09/27/23	10/04/23	Mold, Dirt, and/or Algae on Building	1	Power wash, and or paint trailer as needed, please pay	6517 MASSACHUSETTS ST Bradenton FL US 34207
11/22/23	11/24/23	Motorhomes, Campers, Boats and	1	Trailer must be parked fully underneath a carport or re	6618 KANSAS ST Bradenton FL US 34207
11/29/23	12/09/23	Building Repairs Required	1	Please paint awnings	6517 MASSACHUSETTS ST Bradenton FL US 34207
11/29/23	11:57:56AM	RV/utility trailer/camper or other v	1	Second violation please put trailer underneath carport,	6618 KANSAS ST Bradenton FL US 34207
12/21/23	12/23/23	Motorhomes, Campers, Boats and	2	Remove trailer or store completely underneath the car	6618 KANSAS ST Bradenton FL US 34207
01/24/24	01/31/24	Trim Trees, Bushes and/or Shrubs	1	Trim trees all around properties so they're not touc	6625 OREGON ST Bradenton FL US 34207
01/24/24	01/31/24	Trim Trees, Bushes and/or Shrubs	1	Trees are over rough on mobile home and on carport ti	6609 DAKOTA ST Bradenton FL US 34207
01/24/24	01/27/24	Unregistered Occupant	1	Registered person living at this address for quite some	1804 FLORIDA BLVD Bradenton FL US 34207
01/24/24	01/31/24	Mold, Dirt, and/or Algae on Building	1	Power wash, mold, and dirt from mobile home	1704 NEW YORK AVE Bradenton FL US 34207
02/14/24	02/24/24	Building Repairs Required	1	Power wash and or paint trailer were needed	1906 MINNESOTA AVE Bradenton FL US 34207
02/14/24	02/24/24	Building Repairs Required	1	Complete repairs to front of trailer and remove any del	6514 WASHINGTON ST Bradenton FL US 34207
02/14/24	02/21/24	Trim Trees, Bushes and/or Shrubs	2	Second violation, trim, all trees and bushes around trail	6625 OREGON ST Bradenton FL US 34207
02/16/24	02/19/24	Underage Occupant	1	Fasten roof back to mobile home	6520 DAKOTA ST Bradenton FL US 34207
02/21/24	02/24/24	Tall Grass, Weeds, or Unightly veg	1	We had initially sent out an unregistered occupant violi	1804 FLORIDA BLVD Bradenton FL US 34207
02/21/24	02/23/24	Motorhomes, Campers, Boats and	3	Remove vegetation weeds from gutter at rear of mobil	2210 MINNESOTA AVE Bradenton FL US 34207
02/21/24	02/28/24	Junk or Clutter on Property	1	Trailer must be enclosed in garage, or under carport, c	6618 KANSAS ST Bradenton FL US 34207
02/28/24	03/09/24	Building Repairs Required	1	Remove junk and cutter on property	6520 KANSAS ST Bradenton FL US 34207
02/28/24	03/09/24	Building Repairs Required	1	Antennas on top of mobile home require a park applica	2104 OHIO AVE Bradenton FL US 34207
02/28/24	03/09/24	Building Repairs Required	1	Power wash and or paint mobile home	1703 NEW YORK AVE Bradenton FL US 34207
02/28/24	03/06/24	Trim Trees, Bushes and/or Shrubs	1	Replace missing piece of siding over front door, power	1608 WISCONSIN AVE Bradenton FL US 34207
02/28/24	03/06/24	Mold, Dirt, and/or Algae on Building	1	Trim trees and bushes, all around trailer in front and be	1712 NEW YORK AVE Bradenton FL US 34207
02/28/24	03/06/24	Mold, Dirt, and/or Algae on Building	1	Power wash, awnings and mobile home	6903 TARPON LN Bradenton FL US 34207
02/28/24	03/06/24	Mold, Dirt, and/or Algae on Building	1	Power wash, and or paint trailer and outbuildings as re	1712 NEW YORK AVE Bradenton FL US 34207
02/28/24	03/06/24	Mold, Dirt, and/or Algae on Building	1	Power wash, and/or paint, mobile home, awnings and	1912 FLORIDA BLVD Bradenton FL US 34207
02/28/24	03/06/24	Mold, Dirt, and/or Algae on Building	2	Power wash mobile home to remove dirt and mold	1704 NEW YORK AVE Bradenton FL US 34207
02/28/24	03/06/24	Trim Trees, Bushes and/or Shrubs	1	Power wash, awnings, mobile home, and statues in froi	1810 PENNSYLVANIA AVE Bradenton FL US 34207
02/28/24	03/06/24	Mold, Dirt, and/or Algae on Building	1	Trim bushes in front of home	2104 OHIO AVE Bradenton FL US 34207
03/06/24	03/13/24	Junk or Clutter on Property	1	Power wash and or paint as required to remove mold, :	2112 OHIO AVE Bradenton FL US 34207
03/06/24	03/16/24	Building Repairs Required	1	Remove junk and clutter in carport and around trailer	6509 MASSACHUSETTS ST Bradenton FL US 34207
03/06/24	03/16/24	Building Repairs Required	2	Second violation, work on roof to complete repairs	6520 DAKOTA ST Bradenton FL US 34207
03/06/24	03/13/24	Junk or Clutter on Property	1	Repair / replace front awning.	1918 FLORIDA BLVD Bradenton FL US 34207
03/06/24	03/13/24	Junk or Clutter on Property	1	Remove junk and clutter in carport area	6607 ARIZONA ST Bradenton FL US 34207
03/06/24	03/16/24	Building Repairs Required	1	Remove junk and clutter from all around trailer and esp	6511 MASSACHUSETTS ST Bradenton FL US 34207
03/06/24	03/13/24	Junk or Clutter on Property	2	Second violation, power wash, and or paint mobile hon	1906 MINNESOTA AVE Bradenton FL US 34207
03/06/24	03/13/24	Junk or Clutter on Property	1	Property is cluttered with junk and needs to be cleanec	1814 WISCONSIN AVE Bradenton FL US 34207
03/13/24	03/20/24	Trim Trees, Bushes and/or Shrubs	2	Second violation no work appears to have been done. \	1712 NEW YORK AVE Bradenton FL US 34207
03/13/24	03/20/24	Junk or Clutter on Property	1	Remove and or straighten up, Sean can clutter on back	1810 FLORIDA BLVD Bradenton FL US 34207

03/13/24	03/16/24	Tall Grass, Weeds, or Unsightly veg	2 Remove vegetation, growing in gutter at the rear of ho
03/13/24	03/16/24	Tall Grass, Weeds, or Unsightly veg	1 Remove tall, vegetation, and weeds from around the pi
03/13/24	03/23/24	Building Repairs Required	2 Second violation no work has been done to cure trailer
03/13/24	03/18/24	No Derelict Vehicles	1 Red car parked in the side lot does not have a valid lice
03/13/24	03/20/24	Mold, Dirt, and/or Algae on Buildir	2 Power wash and or paint mobile home paying attention
03/13/24	03/20/24	Mold, Dirt, and/or Algae on Buildir	1 Power wash home and awnings to remove mold and di
03/13/24	03/23/24	Building Repairs Required	2 Second notice replace missing piece of fascia fascia over