

**TRAILER ESTATES PARK & RECREATION DISTRICT**

**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**December 3, 2018**

**9:30 A.M.**

***SMALL HALL***

**1903 69<sup>TH</sup> AVENUE WEST  
BRADENTON, FLORIDA 34207**

***REGULAR MEETING***

Call to order

Roll Call

Residents' comments and questions

Approval of minutes

Report of Treasurer

Approval of bills

Staff or Attorney Comments

Informational reports from Trustees

Report(s) from standing committees

Old business

New business

Remove PP30A – (Chandler)

Salary Increases – (Chandler)

Update PP37A – Reservations for Function (Rules) – (Dalton)

Update Rules & Regulations Part A (Dalton)

Reports from clubs and organizations

Adjournment

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Pursuant to Section 286.26, Florida Statutes, and the Americans with Disabilities Act, any handicapped person desiring to attend this meeting should contact TJ Miller at 941-756-7177, at least 48 hours in advance of the meeting, to ensure that adequate accommodations are provided for access to the meeting.

**TRAILER ESTATES BOARD OF TRUSTEES**  
**MOTION FOR ACTION OR RULES CHANGE**

Type of Motion

Action X  
Rules

Rule to be changed:

Page:                      Section:                      Paragraph:

Presented by: Mary Chandler                      Date: December 3, 2018

Seconded by: \_\_\_\_\_ Date: \_\_\_\_\_

Passed: \_\_\_\_\_ Date: \_\_\_\_\_

Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Tabled: \_\_\_\_\_ Date: \_\_\_\_\_

Other: \_\_\_\_\_ Date: \_\_\_\_\_

A MOTION AS FOLLOWS: Delete PP30A Participant Agreement, Waiver and Release Form discontinuing the requirements that it be completed by Residents, Renters, Guests and visitors.

Attachments:

Trustees FOR

Trustees AGAINST

**TRAILER ESTATES BOARD OF TRUSTEES**  
**MOTION FOR ACTION OR RULES CHANGE**

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Presented by: Mary Chandler                      Date: December 3, 2018

Seconded by: \_\_\_\_\_ Date: \_\_\_\_\_

Passed: \_\_\_\_\_ Date: \_\_\_\_\_

Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Tabled: \_\_\_\_\_ Date: \_\_\_\_\_

Other: \_\_\_\_\_ Date: \_\_\_\_\_

A MOTION AS FOLLOWS: That we approve a 2% Salary increase for all employees effective December 1, 2018 as discussed at the Workshop on November 19, 2018.

Attachments:

Trustees FOR

Trustees AGAINST

**TRAILER ESTATES BOARD OF TRUSTEES**  
**MOTION FOR ACTION OR RULES CHANGE**

Type of Motion

Action X  
Rules

Rule to be changed:

Page:                      Section:                      Paragraph:

Presented by: Lori Dalton                      Date: December 3, 2018

Seconded by: \_\_\_\_\_ Date: \_\_\_\_\_

Passed: \_\_\_\_\_ Date: \_\_\_\_\_

Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Tabled: \_\_\_\_\_ Date: \_\_\_\_\_

Other: \_\_\_\_\_ Date: \_\_\_\_\_

A MOTION AS FOLLOWS: To update PP37A – Reservations for Function (Rules) to include a reference to “Refer to Rules & Regulations, Part B for additional Rules Governing Use of Facilities”.

Attachments: PP37A - Final

Trustees FOR

Trustees AGAINST

**TRAILER ESTATES PARK AND RECREATION DISTRICT  
RESERVATION FOR FUNCTION (RULES)      PP37A**

Rules and Regulations – For all one day only requests which may include persons or groups who are not residents or property owners, a deposit of \$100.00 for meeting rooms/small hall and \$200.00 for large hall must be submitted at the time of the reservation request and will be returned if the room reserved is left in the same condition it was when reserved. Any damages in excess of the deposit will be charged to the person, club or organization making the reservation.

If a property owner/renter reserves the room and it is necessary for maintenance to clean up after the function, the resident submitting the request will be billed for maintenance's time required to perform clean up (this applies to non-routine clean up).

When reserving for a weekend or holiday, residents must set-up and break down their own tables and chairs or pay to have this done. Check with Maintenance for correct number of tables.

**\*\*ONE WEEK ADVANCE NOTICE IS REQUIRED FOR ALL FUNCTION RESERVATION REQUESTS.**

Discretion is given to the trustee and/or designee to approve requests that are submitted with less than 7 days advance notice.

Please inform maintenance of set-up needs two (2) days before the function.

Refer to Rules & Regulations, Part B for additional Rules Governing Use of Facilities.

Residents: Please bring the approved reservation form to the office 24 hours before the function to receive keys for the hall and kitchen. The office is open Monday – Friday.

Delivery Method: Either e-mail electronic copy to [secretary@trailerestates.com](mailto:secretary@trailerestates.com) (be sure to put "PP37" somewhere in the subject) or submit completed paper copy to the office.



**TRAILER ESTATES PARK AND RECREATION DISTRICT  
RULES AND REGULATIONS**

**ADOPTED DECEMBER 4, 1989**

The following rules of admission to and for the use of the Trailer Estates Park and Recreation District's recreational facilities are established by the Trailer Estates Park and Recreation District Board of Trustees pursuant to Chapter 2002-361, Laws of Florida. (District is defined as Trailer Estates District.)

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PART E: PENALTIES

**PART A: THOSE IN THE DISTRICT AND ID CARDS**

**SECTION I. PROPERTY OWNERS**

- A. Section 14 of Chapter 2002-361 "Persons entitled to use the facilities and property of the district shall be limited to property owners within the district, their family members and guests and to such other persons and groups as the Trustees may authorize from time to time.
- B. For the purpose of these rules, a family member is a spouse, companion, parent, child, a child's spouse, or an adult grandchild, (provided they meet the age requirements as specified in the amendments to the Deed Restrictions) who resides in Trailer Estates with the property owner for thirty-one (31) or more days. Rev. 5/3/93
- C. For the purpose of these rules, a family member living in Trailer Estates without the property owner living at the same address, is considered a Renter, whether or not they pay rent. Rev. 2/5/90

**SECTION II. GUESTS (Rev. 12/3/17, 09/04/18, 12/03/18)**

- A. Any individual for whom an adult Property Owner or a Renter Resident (with a current district Identification Card) will sponsor and accept, responsibility and accountability both for compliance with all rules and regulations established governing the use of the Trailer Estate common recreational facilities by their "guest" and for fiscal responsibility for any damage their "guest" may cause.
- B. A guest card must be obtained from the Trailer Estates office prior to any guest using any of the Trailer Estates common recreational facilities without being accompanied by a property owner or renter resident. 5/3/93, and card must be presented at each event attended.

- C. The Guest Card for an overnight guest may be issued for a specific time period not to exceed 30 days a year.
- D. The Guest Card shall be issued after a written responsibility and Participant Agreement, Waiver And Release Form is signed by the Property Owner or Renter Resident sponsor and Guest.
- E. If the District's office is closed and it is impossible to obtain a Guest Card, a guest may use all of Trailer Estates common recreational facilities and District sponsored functions and events if they are accompanied at all times by a resident displaying a current District Identification Card but a Guest Card must be obtained as soon as access to the District office is available.
- F. Guests may not hold membership in, assume a leadership role in, nor conduct business of any kind in a club, organization, group or activity.

### **SECTION III. RENTER RESIDENT**

- A. Is an adult (person or persons) who rents a trailer from a Trailer Estates Property Owner and resides in that trailer.
- B. Agrees, in writing, to accept and abide by all the Trailer Estates rules and regulations governing the use of the Trailer Estates common recreational facilities.
- C. Is registered at the Trailer Estates office by the Trailer Estates property owner landlord or his representative.
- D. Has a letter, rent receipt, or copy of their lease agreement as proof of their renter status.
- E. Will pay a fee to use Trailer Estates common recreational facilities.

### **SECTION IV. QUALIFIED PERSON (Rev. 12/3/17, 09/04/18, 11/19/18)**

- A. A Guest Identification Card shall be issued to all qualified persons as specified in Section II.

### **SECTION V. TRESPASSERS**

- A. Any individual other than a property owner, renter or guest according to Sec. 1, 2, 3 found in, or using any of the Trailer Estates common recreational facilities is trespassing and may be prosecuted.

### **SECTION VI. CURRENT IDENTIFICATION CARDS (Rev. 09/18/95, 9/4/18, 11/19/18)**

- A. Trailer Estates Renter Card.
  - 1. Must be renewed each fiscal year or at expiration date shown on card at the Park Office and signed by office personnel.
- B. Trailer Estates Guest Card.
  - 1. Issued with specific expiration date by office personnel.