

APPROVED AS CORRECTED, FEBRUARY 6, 2024
TRAILER ESTATES PARK & RECREATION DISTRICT
BOARD OF TRUSTEES WORKSHOP

JANUARY 16, 2024
MARK'S HALL
1903 69TH AVENUE WEST
BRADENTON, FL 34207

The Workshop Meeting was called to order by Duane Trotter at 9:31 a.m.

ROLL CALL - TRUSTEES: Lori Dalton, Dottie Deerwester, Kathy Gregory, Todd Lombardi, Russell McAlister, Louis Nickels, Cindy O'Brien, Rod Smith and Duane Trotter present. Park Manager, Lee Morris, was present in the hall.

ROLL CALL - TREASURE BARN COMMITTEE: Linda Briggie, Ruth Coppens, Barbara Sewell and Mary Trotter present.

PUBLIC INPUT

None.

Closed Public Input

Responses to Public Input

REPORTS FROM STANDING COMMITTEES

Barbara Sewel, 6608 Dakota, Treasure Barn (TB) Committee – Barb stated their balance is \$31,873.25 and they had 3 rain days with no sales.

CLUBS & ORGANIZATIONS

Claudia Desceu, 1817 MN, Pottery – She provided her background information. She detailed how the Pottery group was hoping to expand their space and stated several groups currently “share” Craft Room II; Pottery, Copper Enameling and Slip Casting (ceramics). She would like to consolidate all of them into the old maintenance building. She stated the current location has been unavailable at times throughout the year and moving could free up several locker spaces. She detailed the process for Pottery and showed some examples. She stated space

and time is an issue. She hopes Pottery could become as grand as the Woodshop. She would also like to eventually see the kilns moved as well.

Gordon Elton, 1804 OH, Veterans Club – He stated their next meeting would be February 6 and 1:00 in the Pelican Room. He praised the Activity Fair for helping to spot light their group. He detailed the Flag Retirement Ceremony planned for March 19, 2024; food for \$5.00 ea. at 5:00 with the ceremony about 6:30.

Rod Green, 1613 NY, Bocce Club – He stated the Bocce Club would like to put up sun shades at the club’s expense. He asked the board to give them consideration. Lee indicated this is on our discussion items later in the workshop.

SUNSHINE LAW PRESENTATION:

District Council, Andrew Cohen, presented ~~required~~ a Sunshine Law power point presentation. The Chairman requested and received support for this to be an interactive presentation that allowed the Board, Treasure Barn and audience to ask questions throughout the presentation.

DISCUSSION ITEMS PRESENTED BY BOARD & STAFF

- 1) **Resolution 2024-01 Term Length Changes & Implementation (Smith)** – Rod presented information regarding the transition from 2 year terms to 3 year terms including the election schedule. A discussion followed. Rod will bring this forward at today’s Board Meeting.
- 2) **Resolution 2024-02 Trustee Banking Authorization (Nickels)** – Louis detailed how we need to complete banking authorizations for check signers for Regions Bank. A discussion followed. Louis will bring this forward at today’s Board Meeting and asked each Trustee to stop in the office to sign signature cards following todays meeting.
- 3) **TE Official Facebook Page Discussion (Trotter)** – Duane opened the discussion of the Pros and Cons of hosting an official Trailer Estates Facebook Page. A discussion followed. Administration of any official TE Facebook Page would be the duty of the office and it would not allow comments. Duane will bring this back at a future meeting.

- 4) **Bocce Ball Court Improvements (Morris)** – Duane requested an interactive discussion and received support for a discussion with Bocce Club representative Rod Green. This discussion included proposed changes to the Bocce court area on Park Lane for fabric sun shades and lighting. Rod provided a detailed drawing and stated the cost for installation and upkeep would be covered by the Bocce Club and they would be responsible for the annual setup in November and take down in April each year. A discussion followed. Rod Green will move forward with this project working closely with Todd Lombardi and Bill Cottom. It was agreed that any lighting would face away from homes on Park Lane.

- 5) **Insulation Large Hall – Board Advisory Notice (Lombardi)** – Todd discussed the Large Hall insulation needs and the expected cost. A discussion followed. Todd will get firm quotes for spray insulation and bring this back at a future meeting.

- 6) **Budget Calendar (Morris)** – Lee distributed the 2024-2025 Budget Calendar. A discussion followed. Lee requested Trustees have their budget requests submitted to him for the March 5, 2024 meeting.

TRUSTEE REPORTS

- 1) Dottie – She stated the Pot Luck is tonight and the Coffee Break is on Saturday with no cost to residents just bring your park ID and FOB. Her plans are to introduce various clubs and activities. This Saturday will introduce Wii Bowling. She detailed her plans to combine the Pot Luck and Coffee Break events and continue to have them from May to October.
- 2) Rod – He stated the South side is looking good. He stated there is a fines meeting on Thursday. He asked residents to look at their homes and determine if the home needs attention such as power washing.
- 3) Russell – He detailed the Enforcement Committee meeting on January 18, 2024 at 9:30 in Mark’s Hall.
- 4) Lori – She thanked Trustees for submitting their reservations and asked others Trustees to submit them as soon as they can since they impact her ability to process reservations for others. She also stated the actual forms passed out at the last meeting need to be returned; even if they will not be used. She then announced she is accepting recurring

- reservations for May 1, 2024 through April 30, 2025 and reminded users to submit a PP39 or Bylaws/Officers with their PP37 reservations.
- 5) Cindy – She gave notice there is a Blood Drive on January 25, 2024 from 8:00-2:00; appointments can be made online. She indicated the Line Dance instructor is ill. She stated she is looking into possibly starting a Tai Chi class.
 - 6) Kathy – She detailed past events including the first Golf Cart Poker Run. She thanked the numerous volunteers. She gave notice there will be a follow-up Golf Cart Poker Run meeting on January 23 at 10:00 a.m. in Mark’s Hall. She then listed the upcoming events. She stated there would be less events next season; but they ~~would~~ may be bigger.
 - 7) Todd – He stated the North fence is done except for a few minor fixes. He indicated the concrete at the marina and pool is done and ADA door installation into the showers is being completed. He then detailed the ~~resent~~ recent Coast Guard free boat safety inspections and the upcoming Boater Safety classes including the one this Saturday which requires attendees to pre-register in the office.
 - 8) Louis – He stated we have done the first payroll live in-house. He indicated he has established the payoff amount for the seawall special assessment for the letters to be sent the end of this month. He stated he needs trustees to stop in the office after the meeting to sign signature cards. He indicated he is currently working on separating payments from the county between the regular operating assessment and seawall special assessment.
 - 9) Duane – He stated he made an error during the Organizational meeting when he appointed Terri Ellenberger to the Kitchen Manager as it should have been Peg Durham. He answered Dottie’s question from last week about being able to donate to clubs. He stated Park & Recreation Districts’ powers are in their Charter and our Charter does not grant the power to donate money ~~dollars~~. He also stated the Post Office contract expires January 31, 2024 and he has presented them with a new contract with ~~the~~ an agreed upon 5% increase. He then detailed how Florida Association of Special Districts is developing an Ethics training course and he will let the Trustees know when it is available.

PARK MANAGER COMMENTS

Lee detailed plans for another Smoke Detector install project for some time in March. He stated the new FOB system install is moving along and should be completed by the first of February. He indicated he is out of the office ~~this~~ next Friday and for the next couple weeks.

UNFINISHED BUSINESS

None.

ADJOURNMENT

Meeting adjourned at 12:10 p.m.

Respectfully submitted,

Lori Dalton, Secretary