

APPROVED AS WRITTEN, MAY 20, 2025
TRAILER ESTATES PARK & RECREATION DISTRICT
BOARD OF TRUSTEES REGULAR BOARD MEETING
APRIL 15, 2025
MARK'S HALL
1903 69TH AVENUE WEST
BRADENTON, FL 34207

The Regular Board Meeting was called to order by Duane Trotter at 11:05 a.m.

ROLL CALL: Lori Dalton, Margo Fegley, Kathy Gregory, Todd Lombardi, Lenora Neal, Rod Smith and Duane Trotter present. Park Manager, Lee Morris, was present in the hall.

PUBLIC COMMENT:

- 1) Pat Prosser, 6819 American Way – She asked why we need a 3 year contract for the Park Manager and what his current salary and duties are. She then asked who is paying the bills without a Treasurer and Duane responded “the Park Manager”.
- 2) JD Good, 6914 Marlin Lane – He stated he objects to extending the Park Manager’s contract and detailed his reasoning.

Closed Public Comment

APPROVAL OF MINUTES:

Lenora made a motion to approve the Workshop Meeting Minutes of April 1, 2025, seconded by Rod. The minutes were approved as written 7/0.

Todd made a motion to approve the Regular Business Meeting Minutes of April 1, 2025, seconded by Margo. The minutes were approved as written 7/0.

FINANCIAL REPORT:

Trailer Estates Payroll Account: \$ 3,804.20

Trailer Estates Vendor Pay Account: \$ 115,511.28

Regions Bank Money Market: \$ 1,778,345.88
TOTAL: \$ 1,897,661.36

Lori made a motion to approve the Financial Report presented by Park Manager, seconded by Lenora. The motion was approved 7/0.

INVOICE APPROVAL:

None.

ITEMS PRESENTED BY BOARD & STAFF:

- 1) **Replace PP20 (Dalton)** - Lori made a motion "To replace PP20-Disaster Preparedness with the "Resident Severe Weather & Disaster Preparedness" currently identified as PP20A as discussed in the May 21, 2024 meetings and today's workshop." The motion was seconded by Todd. The motion passed 7/0.
- 2) **Changes to the PP Numbering System (Dalton)** – Lori made a motion "To fix the Policy and Procedures numbers system as discussed in today's workshop." The motion was seconded by Lenora. The motion passed 7/0.
- 3) **Update PP42 & Resulting Rules & Regs. (Dalton)** – Lori withdrew this motion.
- 4) **Resoultion 2025-02 – Operating Budget 2025-26 (Trotter)** – Duane made a motion "To adopt Resolution 2025-02 – Operating Budget 2025-26 and Exhibit A (Budget) as presented." The motion was seconded by Todd. The motion passed 7/0.
- 5) **Resoultion 2025-03 – Assessment 2025-26 (Trotter)** – Duane made a motion "To adopt Resolution 2025-03 – Assessment for Fiscal Year 2025-26 and Exhibit A (Budget) as presented." The motion was seconded by Rod. The motion passed 7/0.

- 6) **Enforcement Committee Meeting – June 5, 2025 (Smith)** – Rod made a “Motion to set an Enforcement Committee Meeting on Thursday, June 12, 2025, 9:30 a.m., Mark’s Hall.” The motion was seconded by Margo. A discussion followed which included Lee explaining why the date changed from June 5 to June 12. The motion passed 7/0.
- 7) **Office Reorganization (Trotter)** – Duane made a “Motion to implement Staff Reorganization plan as discussed in previous workshops.” The motion was seconded by Lori. The motion passed 7/0.

TRUSTEE/STAFF FINAL COMMENTS:

None.

UNFINISHED BUSINESS:

None.

ADJOURNMENT:

Meeting adjourned at 11:15 a.m.

Respectfully submitted,

Lori Dalton, Secretary

**Trailer Estates Park & Recreation District
1903 69th Ave West Bradenton, FL 34207**

2025-2026 Proposed Budget

Operating & Maintenance Budget includes TV/Internet and Curbside Trash Pickup

October 1, 2025 - September 30, 2026

INCOME			2025-2026 Proposed	2024-2025 Adopted
	Amount	LOTS		
ASSESSMENT	\$ 1,445.52	1479	\$ 2,137,917	\$ 1,979,545
Early Payment Discounts	3.75%		\$ (80,172)	\$ (74,233)
Uniform Collection Fee	3.00%		\$ (64,138)	\$ (59,386)
NET OPERATING ASSESSMENT INCOME			\$ 1,993,608	\$ 1,845,926
INCOME FROM OFFICE FUNCTIONS			\$ 45,000	\$ 19,250
INCOME FROM MARINA SLIPS			\$ 112,569	\$ 107,209
INCOME FROM STORAGE LOT RENTALS			\$ 100,491	\$ 95,706
INCOME FROM FACILITY LEASES			\$ 61,950	\$ 59,000
INCOME FROM RECREATION/HEALTH WELFARE			\$ 23,000	\$ 23,000
TRANSFER TEFCD FUND BALANCE			\$ -	\$ 271,350
SPECIAL ASSESSMENT - MARINA			\$ 65,481	\$ -
TOTAL INCOME			\$ 2,336,618	\$ 2,421,441

EXPENDITURES	Per Month	% of Budget	2025-2026 Proposed	2024-2025 Adopted
CABLE TV / INTERNET	\$ 35.75	29.7%	\$ 693,501	\$ 673,302
PAYROLL EXPENSE	\$ 35.90	29.8%	\$ 696,329	\$ 688,122
INSURANCE	\$ 9.02	7.5%	\$ 175,000	\$ 174,000
TRASH REMOVAL	\$ 8.89	7.4%	\$ 172,538	\$ 160,500
UTILITIES	\$ 6.40	5.3%	\$ 124,165	\$ 116,042
MAINTENANCE	\$ 6.59	5.5%	\$ 127,758	\$ 109,720
OFFICE EXPENSE/ACCTG	\$ 5.13	4.3%	\$ 99,520	\$ 99,520
LEGAL EXPENSE	\$ 2.43	2.0%	\$ 47,174	\$ 47,174
RECREATION (Seasonal)	\$ 1.55	1.3%	\$ 30,000	\$ 32,000
RECREATION (Summer)	\$ 0.67	0.6%	\$ 13,000	\$ 13,998
TECHNOLOGY	\$ 0.86	0.7%	\$ 16,741	\$ 15,521
HEALTH & WELFARE	\$ 0.23	0.2%	\$ 4,500	\$ 3,880
CAPITAL EXPENSE	\$ 1.29	1.1%	\$ 25,000	\$ 270,000
CONTRIB TO RESERVES	\$ 0.81	2.1%	\$ 50,000	\$ -
CONTINGENCIES	\$ 0.02	0.0%	\$ 500	\$ 17,662
DEBT SVC SP MARINA		2.6%	\$ 60,892	\$ -
TOTAL EXPENDITURES	\$ 120.46	100.0%	\$ 2,336,618	\$ 2,421,441

Exhibit A:

Fiscal Year 2025/2026 Budget