

**BOARD OF TRUSTEES
REGULAR BOARD MEETING
June 5, 2023
9:30 A.M.
MARK'S HALL
1903 69TH AVENUE WEST
BRADENTON, FLORIDA 34207**

REGULAR MEETING

Call to order
Roll Call
Residents' comments and questions
Approval of minutes
Report of Treasurer
Approval of bills
Staff or Attorney Comments
Informational reports from Trustees
Report(s) from standing committees
Old business
New business
 Create PP35A – Parking Permit – At Residence (Dalton)
 Update PP35 – Parking Permit – Park Lane (Dalton)
 Update Rules & Regs Part D – Overnight Parking (Dalton)
 North Fence Replacement (Lombardi)
Clubs & Organizations
Adjournment

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Pursuant to Section 286.26, Florida Statutes, and the Americans With Disabilities Act, any handicapped person desiring to attend this meeting should contact TJ Miller at 941-756-7177, at least 48 hours in advance of the meeting, to ensure that adequate accommodations are provided for access to the meeting.

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM/POLICY PP 38**

DUE IN OFFICE 10:30 A.M. WEDNESDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Item Create PP35A - Parking Permit - At Residence

For Upcoming Meeting—Date 06-05-2023

Type of Meeting (check one): Workshop Board Meeting *

***It is recommended that Board Meeting Agenda Items be an agenda item on a Workshop prior to the board meeting.**

Rationale (for workshops)/ MOTION (for board meetings): To approve the
creation of PP35A - Parking Permit - At Residence to provide a permit
for residents to place on their vehicles as discussed at workshops
on April 3rd, April 17th and May 15th.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)
None.

Attachments: (Please attach any diagrams or pertinent information concerning this
Agenda Item. Please list the attachments.) Final of PP35A

Trustee Lori Dalton

Date Submitted 05-16-2023

Chairman/Designee

Office Manager/Designee: Date Posted 5/26/2023 Initials

**TRAILER ESTATES PARK AND RECREATION DISTRICT
PARKING PERMIT – AT RESIDENCE PP 35A**

NAME: _____

TE STREET ADDRESS: _____

VEHICLE TYPE (Car, Van, Pickup, Motor Home, Boat, Trailer, etc.): _____

VEHICLE DESCRIPTION (Color, Make, Model): _____

VEHICLE LICENSE: _____

LENGTH OF TIME AT RESIDENCE:
FROM: _____ TO: _____

LOCAL TELEPHONE NUMBER: _____

DATE OF ISSUE: _____

ISSUED BY: _____

I HEREBY AGREE TO ABIDE BY THE PARKING RULES AS PRINTED ON THE
BACK SIDE OF THIS PERMIT.

THIS PERMIT MUST BE DISPLAYED ON INSIDE OF WINDSHIELD OR EXTERIOR OF VEHICLE

TRAILER ESTATES PARK AND RECREATION DISTRICT PARKING PERMIT – AT RESIDENCE PP 35A

From: Rules & Regulations - Part D, Pages 6 & 7

OVERNIGHT PARKING

Pursuant to Florida State Statute, 715.07, all overnight parking on Trailer Estates Park and Recreation District property is prohibited except by permit only.

PARK LANE PARKING LOT

- I. Six day storage permits may be requested at the District Office by those displaying current District Identification Cards for their own and/or a guest's vehicle. Permit must be prominently displayed on the vehicle upon arrival. If arrival will be after office hours, on a weekend or a holiday it is the owner's responsibility to obtain the permit PRIOR to arrival. In an emergency, contact the South PR Trustee, or their designee, regarding a permit.
- II. Occupancy is limited to three nights in self contained vehicles only. Permit must indicate occupancy. No extension to 3 day occupancy permits will be granted by the office.
- III. Trailer Estates Clubs may obtain three day permits for R.V.'s of those participating in a Club sponsored event.
- IV. THE FOLLOWING ACTIVITIES ARE PROHIBITED:
 - A. NO pets.
 - B. NO idling of vehicle's motor for more than ten (10) minutes at any time except while parking or just prior to departure.
 - C. NO operation of any auxiliary motor (e.g. refrigeration unit or generator).
 - D. NO parking of commercial vehicles parking of new mobile homes overnight.
 - E. NO discharging of any waste.
 - F. NO Connecting to park utilities (i.e. electric, water, etc.)
- V. Any vehicle found violating this parking regulation SHALL BE TOWED AWAY AT THE OWNER'S EXPENSE.
- VI. This regulation shall be printed on the back of the permit issued by the District.
- VII. In compliance with Section 715.07, proper signs shall be posted.
- VIII. Extensions and exemptions to this parking regulation may be made by any District's Board Trustee.

ALL OTHER TE PARKING LOTS AND THE TEN PROPERTY

- IX. Overnight parking in other TE parking areas or on the TEN property is prohibited. Vehicles SHALL BE TOWED AWAY AT THE OWNER'S EXPENSE.

RESIDENTIAL PARKING EXCEPTIONS

- X. With a Parking Permit (PP35A) prominently displayed on the inside of the windshield or exterior of the vehicle, boats, travel trailers, utility trailers and motor homes or similar property may be on premises for purpose of loading, unloading, repairs, cleaning, etc. for no more than 48 hours.

TOUR PARKING

- XI. Tour Parking Permits (PP35) may be requested at the District Office by those displaying current District Identification Cards for their own and/or a guest's vehicle. Permit must be prominently displayed on the vehicle upon arrival and are only approved for the dates listed on the permit.

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM/POLICY PP 38**

DUE IN OFFICE 10:30 A.M. WEDNESDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Item Update PP35 - Parking Permit - Park Lane

For Upcoming Meeting—Date 06-05-2023

Type of Meeting (check one): Workshop Board Meeting *

***It is recommended that Board Meeting Agenda Items be an agenda item on a Workshop prior to the board meeting.**

Rationale (for workshops)/ MOTION (for board meetings): To approve the
update to PP35 - Parking Permit - Park Lane title as discussed at workshops
on April 3rd, April 17th and May 15th.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)
None.

Attachments: (Please attach any diagrams or pertinent information concerning this
Agenda Item. Please list the attachments.) Final of PP35

Trustee Lori Dalton

Date Submitted 05-16-2023

Chairman/Designee 

Office Manager/Designee: Date Posted 5/26/2023 Initials 

**TRAILER ESTATES PARK AND RECREATION DISTRICT
PARKING PERMIT – PARK LANE PP 35**

NAME: _____

HOME ADDRESS: _____

VEHICLE TYPE (Car, Van, Pickup, Motor Home, Trailer, etc.): _____

VEHICLE DESCRIPTION (Color, Make, Model): _____

VEHICLE LICENSE: _____

LENGTH OF STAY:
FROM: _____ TO: _____

WILL THE VEHICLE HAVE OVERNIGHT OCCUPANCY? (Yes or No): _____

LOCAL ADDRESS: _____

LOCAL TELEPHONE NUMBER: _____

DATE OF ISSUE: _____

ISSUED BY: _____

I HEREBY AGREE TO ABIDE BY THE PARKING RULES AS PRINTED ON THE
BACK SIDE OF THIS PERMIT.



THIS PERMIT MUST BE DISPLAYED ON INSIDE OF WINDSHIELD

TRAILER ESTATES PARK AND RECREATION DISTRICT PARKING PERMIT – PARK LANE PP 35

From: Rules & Regulations - Part D, Page 6

OVERNIGHT PARKING

Pursuant to Florida State Statute, 715.07, all overnight parking on Trailer Estates Park and Recreation District property is prohibited except by permit only.

PARK LANE PARKING LOT

- I. Six day storage permits may be requested at the District Office by those displaying current District Identification Cards for their own and/or a guest's vehicle. Permit must be prominently displayed on the vehicle upon arrival. If arrival will be after office hours, on a weekend or a holiday it is the owner's responsibility to obtain the permit PRIOR to arrival. In an emergency, contact the South PR Trustee, or their designee, regarding a permit.
- II. Occupancy is limited to three nights in self contained vehicles only. Permit must indicate occupancy. No extension to 3 day occupancy permits will be granted by the office.
- III. Trailer Estates Clubs may obtain three day permits for R.V.'s of those participating in a Club sponsored event.
- IV. THE FOLLOWING ACTIVITIES ARE PROHIBITED:
 - A. NO pets.
 - B. NO idling of vehicle's motor for more than ten (10) minutes at any time except while parking or just prior to departure.
 - C. NO operation of any auxiliary motor (e.g. refrigeration unit or generator).
 - D. NO parking of commercial vehicles parking of new mobile homes overnight.
 - E. NO discharging of any waste.
 - F. NO Connecting to park utilities (i.e. electric, water, etc.)
- V. Any vehicle found violating this parking regulation SHALL BE TOWED AWAY AT THE OWNER'S EXPENSE.
- VI. This regulation shall be printed on the back of the permit issued by the District.
- VII. In compliance with Section 715.07, proper signs shall be posted.
- VIII. Extensions and exemptions to this parking regulation may be made by any District's Board Trustee.

ALL OTHER TE PARKING LOTS AND THE TEN PROPERTY

- IX. Overnight parking in other TE parking areas or on the TEN property is prohibited. Vehicles SHALL BE TOWED AWAY AT THE OWNER'S EXPENSE.

RESIDENTIAL PARKING EXCEPTIONS

- X. With a Parking Permit (PP35A) prominently displayed on the inside of the windshield or exterior of the vehicle, boats, travel trailers, utility trailers and motor homes or similar property may be on premises for purpose of loading, unloading, repairs, cleaning, etc. for no more than 48 hours.

TOUR PARKING

- XI. Tour Parking Permits (PP35) may be requested at the District Office by those displaying current District Identification Cards for their own and/or a guest's vehicle. Permit must be prominently displayed on the vehicle upon arrival and are only approved for the dates listed on the permit.

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM/POLICY PP 38**

DUE IN OFFICE 10:30 A.M. WEDNESDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Item Update Rules & Regs Part D-Overnight Parking

For Upcoming Meeting—Date 06-05-2023

Type of Meeting (check one): Workshop Board Meeting *

***It is recommended that Board Meeting Agenda Items be an agenda item on a Workshop prior to the board meeting.**

Rationale (for workshops)/ MOTION (for board meetings): To approve the
updates to Rules & Regs Part D-Overnight Parking to address Residential
Parking Exceptions and Tour Parking as discussed at the workshops on
April 3rd, April 17th and May 15th.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)
None.

Attachments: (Please attach any diagrams or pertinent information concerning this
Agenda Item. Please list the attachments.) Final of Rules & Regs - Part D

Trustee Lori Dalton

Date Submitted 05-16-2023

Chairman/Designee

Office Manager/Designee: Date Posted 5/26/2023 Initials

PART D: ACTIVITIES AND FACILITIES**EXERCISE ROOM**

NOTICE: USE ALL EQUIPMENT AT YOUR OWN RISK.

HOURS: 8:00 A.M. TO 9:00 P.M.

REGISTRATION: PLEASE SIGN IN BEFORE USING ANY EQUIPMENT.

RULES:

1. Only those displaying current District Identification Cards may use these facilities. Guests without current District Identification Cards must be accompanied at all times by a current card holder.
2. No one under the age of 18 will be admitted.
3. No running, horseplay, etc.
4. No smoking (including E-Cigarettes), food or beverages.
5. No radios permitted unless earphones are used.
6. Exercise Room capacity is 20.

BILLARD ROOM, COMPUTER ROOM, WII ROOM, ART ROOM AND CARD ROOM

1. Only those displaying current District Identification Cards may use these facilities. Guests without current district Identification Cards must be accompanied at all times by a current card holder.
2. No Smoking (including E-Cigarettes), food or beverages allowed.
3. Eagle (Billiard) Room capacity is 8.

SHUFFLEBOARD COURTS

SECTION I.

The hours of use of the Shuffleboard Courts shall be from 7:30 A.M. to 9:00 P.M. daily.

SECTION II.

The rules for the use of the Shuffleboard Courts are as follows:

- A. Use of courts is limited to people displaying a current District Identification Card and their guest(s) whom they must accompany during all play. No one under the age of 18 is permitted to use the courts unless they are accompanied by an adult displaying a current District Identification Card.
- B. The District's Shuffleboard Courts are for shuffleboard games only. Individually owned cues are to be used at all times.
 - 1. Disks are stored in the Cue-Rack shed.
 - 2. Chalk and erasers are on the top of the scoreboards.
- C. The court is to be swept and "glassed" prior to use. Brooms and "glass" containers may be found in the Cue-Rack shed.
- D. Except when sweeping or "glassing", no one is allowed to walk on the courts.
- E. Neighborliness is expected. Proper attire is required, shirts and shoes must be worn. No food or beverages are allowed, no alcohol is allowed; radios, loud talking and roller skates and skate boards are prohibited.
- F. Courts are to be vacated by 9:00 P.M., the lights out, and all doors locked. District personnel shall open the facilities in the morning and shall lock them in the evening.
- G. During shuffleboard tournaments, a minimum of two (2) courts shall be reserved for open play.
- H. Tournament participants are prohibited from parking in the parking lot surrounding the Post Office Building. In addition, the six (6) southern most parking spaces on Canada Blvd. shall be reserved for people attending functions in the large or small halls.
- I. The Trailer Estates Shuffleboard Club shall be responsible for enforcing the parking restrictions during tournaments and shall be responsible for ensuring that overnight parkers obtain District Permits.

POOL AND JACUZZI

These facilities are for your enjoyment. The rules and regulations are for the health and safety of everyone. Our rules adhere to Manatee County Ordinance 64E.009 and State regulations. If they are violated, your privilege to use these facilities will be revoked.

NOTICE: There is no lifeguard on duty. Please use the “Buddy System” and do not swim alone.

HOURS: 8:00 am to 9:30 pm every day except Tuesdays (see Adult Hours/Water Exercise for exemptions). See Pool Sign for more information regarding Tuesdays.

WATER EXERCISE: The pool is used exclusively for Water Exercise on Mondays, Wednesday and Fridays from 10:00 a.m. – 11:00 a.m. October through April and 9:00 a.m. – 10:00 a.m. May through September.

HEIGHT REQUIREMENT: Children must be AT LEAST 36” TALL to enter the pool.

CAPACITY: POOL = 40 JACUZZI = 11

SHOWERS REQUIRED before using the Pool or Jacuzzi. No body oils (including suntan lotion) are allowed in either facility.

RULES:

1. Only those displaying current District Identification Cards may enter the Pool Area.
2. Owners must obtain I.D. Cards and Rules for their guests/visitors. (Available at the Trailer Estates Office.)
3. Children under the age of 18 must be accompanied by an adult with a current I.D. Card to use the Pool or Jacuzzi.
4. Only swim diapers are allowed in the pool.
5. No children under the age of 12 are allowed in the Jacuzzi.
6. Proper bathing attire required. No cutoffs.
7. No diving, jumping, running, or horseplay in Pool or Pool Area.
8. No toys, balls, or inflatables allowed. Noodles permitted.
9. No SMOKING, ANIMALS, FOOD, COOLERS, CANS or GLASS CONTAINERS permitted in the pool area. OTHER UNBREAKABLE CONTAINERS ALLOWED FOUR FEET FROM POOL EDGE. NO BEVERAGES IN JACUZZI AREA.
10. Service and guide dogs are allowed on the pool deck only. Individuals with a disability and service animal trainers may be accompanied by a service animal, as defined in Chapter 413.08, F.S., but the service animal is not allowed to enter the pool water. Owner or handler is responsible for the actions of the animal.
11. Persons having a cold, communicable disease, open sores and wounds, and band-aids are not allowed in Pool or Jacuzzi.
12. No electronic devices allowed unless silenced by earphones.
13. Pool and Jacuzzi area must be vacated during lightning and storm conditions.

ALL RESIDENTS ARE ASKED TO ENFORCE AND/OR REPORT ANY VIOLATIONS OF THESE RULES AND REGULATIONS. THERE IS A PHONE AVAILABLE NEAR THE JACUZZI AREA IF YOU NEED ASSISTANCE FOR EMERGENCIES.

WOODSHOP

Because the equipment in the Workshop has either been donated to the “Trailer Estates Woodworkers Club” or had been purchased by the Trailer Estates Woodworkers Club”, we the Board of Trustees of Trailer Estates, do hereby appoint the “Trailer Estates Woodworkers Club” to enforce the Workshop Rules set forth below. Individuals violating the rules or damaging the equipment because of improper (not accidental) use may be denied the use of all the equipment in the Workshop by the Board of Trustees.

WOODSHOP RULES

- I. No Smoking (including E-Cigarettes).
- II. Persons displaying current District Identification Cards shall be permitted to use the Equipment in this Workshop.
 - A. Guests must be accompanied at all times by a holder of a Current District Identification Card.
 - B. Prior to using any equipment everyone must sign a liability release.
- III. Persons under 18 will not be admitted.
- IV. Shop hours are 8:00 A.M. to 9:00 P.M.
- V. “Trailer Estates Woodworker” only, may borrow equipment for a 24 hour period.
 - A. A “Trailer Estates Woodworker” Steward must sign out the equipment.
 - B. The equipment borrower shall sign the equipment back in in the presence of another “Trailer Estates Woodworker”.
- VI. Machines and floors are to be cleaned after each use.
- VII. SAFETY RULES:
 - A. Goggles will be worn at the tool and rough grinders.
 - B. Manufacturer’s guards shall be fitted and used.
 - C. Members shall refrain from talking to machine operators.

SEPCIAL NOTE:

Lumber with nail holes, heavy paint, varnish, or cement shall not be planed, sanded or sawed with shop equipment.

KITCHEN POLICY

I. The kitchen and its equipment is the property of the Trailer Estates Park and Recreation District. It is for the exclusive use of all trailer Estates residents and Trailer Estates Organizations who wish to serve food. It is also available for Trustee approved private events such as weddings, receptions, birthdays, etc.

II. A Kitchen Supervisor will be appointed by the Board of Trustees.

III. RULES.

- A. Each organization or individual sponsoring an event will appoint one individual to be responsible for the proper and safe use and cleaning of the kitchen and its equipment to meet all County Health Code requirements.
- B. Only Trailer Estates sponsoring organizations may sell tickets.
- C. Any equipment borrowed from the kitchen will be signed for and OK'd by the Kitchen Supervisor or designee.
- D. Any food cooked, prepared, or stored in the kitchen must be served in Trailer Estates.
- E. Each organization or individual sponsoring an event will pay for any lost, broken or damaged equipment as determined by the Board of Trustees.

OVERNIGHT PARKING

Pursuant to Florida State Statute, 715.07, all overnight parking on Trailer Estates Park and Recreation District property is prohibited except by permit only.

PARK LANE PARKING LOT

- I. Six day storage permits may be requested at the District Office by those displaying current District Identification Cards for their own and/or a guest's vehicle. Permit must be prominently displayed on the vehicle upon arrival. If arrival will be after office hours, on a weekend or a holiday it is the owner's responsibility to obtain the permit PRIOR to arrival. In an emergency, contact the South PR Trustee, or their designee, regarding a permit.
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 - E. NO discharging of any waste.
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- V. Any vehicle found violating this parking regulation SHALL BE TOWED AWAY AT THE OWNER'S EXPENSE.
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- VII. In compliance with Section 715.07, proper signs shall be posted.
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ALL OTHER TE PARKING LOTS AND THE TEN PROPERTY

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TOUR PARKING

- XI. Tour Parking Permits (PP35) may be requested at the District Office by those displaying current District Identification Cards for their own and/or a guest's vehicle. Permit must be prominently displayed on the vehicle upon arrival and are only approved for the dates listed on the permit.

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 38**

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda North Fence Replacement

For Upcoming Meeting—Date June 5, 2023

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): _____

Motion to replace the north fence

At a cost of \$83,500.00 as discussed in the May 15, 2023 workshop.


Costs/Estimated Costs: (Required if agenda item includes spending district money.)
\$83,500.00

Attachments: (Please attach any diagrams or pertinent information concerning this
Agenda Item. Please list the attachments.) _____

Trustee Todd Lombardi

Date Submitted 12/6/2022

Chairman/Designee 

Office Manager/Designee: Date Posted 5/26/2023 Initials 

Trailer Estates North Fence Replacement Quote summary

	1776' 6'x6' White PVC	1776 6' White SB PVC	1776 6' Chain Link	375' 8' PVC
Allied Fence	63,929.00	80,705.00	82,745.00	21,395.00

B & B Fence 53,000.00 62,300.00 59,100.00 17,000.00

USA Fence 56,197.33 73,645.52 42,931.84 15,533.23

Surveying 4,500.00

Fence row clearing 9,000.00

Project Total Required \$83,500.00